

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF NEW YORK

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CHECKLIST FOR CONFERENCE
PURSUANT TO RULE 26(f)

Plaintiff(s),

- v -

____ CV ____ (____) (PK)

Defendant(s).

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The parties conferred pursuant to Federal Rule of Civil Procedure 26(f) on
_____, 201_ (this date must be at least five (5) business days
before the Initial Conference).

1. Automatic disclosures required by Rule 26(a)(1) of the Federal Rules of Civil Procedure
were completed on _____, 201_.
2. The parties reviewed all of the following and determined:

Medical authorizations:

Not applicable Requested Completed

Section 160.50 releases:

Not applicable Requested Completed

Identification of John/Jane Doe defendants:

Not applicable Requested Completed

Procedures for producing electronically stored information (ESI):

Not applicable Requested Completed

Protective Order/Stipulation of Confidentiality (*Requires Court Approval*):

Not applicable Requested Completed

Calculation of Damages Chart:

Not applicable Requested Completed

3. The parties completed the proposed Initial Scheduling Order (check).

Attorney for Plaintiff(s)

Signature:

Name:
Address:

E-mail:
Tel:
Fax:

Attorney for Defendant(s)

Signature:

Name:
Address:

E-mail:
Tel:
Fax: